

DIRECT DEBIT MANDATE



Instruction to your Bank or Building Society To pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Guild of Freemen of the City of London
Rooms 78/79, 65 London Wall
LONDON
EC2M 5TU

Originator's Identification Number

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Name(s) of Account Holder(s)

Reference Number (to be completed by Guild)

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Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Instructions to your Bank or Building Society

Please pay The Guild of Freemen of the City of London Direct Debits from the account detailed in this Instruction, subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with The Guild of Freemen of the City of London and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, The Guild of Freemen of the City of London will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Guild of Freemen of the City of London to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit, by The Guild of Freemen of the City of London or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when The Guild of Freemen of the City of London asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.